



ALABAMA BOARD OF FUNERAL SERVICE

400 SOUTH UNION STREET, SUITE 395 / P.O. BOX 309522 / MONTGOMERY, AL 36130-4115
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KAY IVEY
GOVERNOR

CHARLES PERINE
DIRECTOR

May 18, 2020

Quarterly Board Meeting Summary

The Alabama Board of Funeral Service (“Board”) held its third quarterly board meeting for fiscal year 2020 on May 18, 2020 at 10:00 a.m. in the Alabama Room of located at 400 South Union Street Montgomery, AL 36104. Due to the inability to ensure social distancing guidelines were met as a result COVID-19, the public were not permitted to attend this meeting in person but were able to participate via Zoom using the following access information: * Meeting ID: **871 2865 7709**. Meeting information was posted on the Board’s website at www.fsb.alabama.gov, the Alabama Secretary of State website, and was sent to all licensees via the April 2020 Newsletter.

1. Mark Craddock, Chair, called the meeting to order at 10:00 a.m. The Zoom participants were advised that they could type any questions in the chat section of Zoom or wait to the end of the meeting at which time the Board would take questions and comments.
2. Charles Perine (“Perine”), Executive Director, informed the Board that administrative hearings were held in February 2020 in front of an Administrative Law Judge (“ALJ”) for the following cases:
 - A. ABFS19-0010 Greenwood Delta Funeral Home vs. Northport Funeral and Cremation Service (“Northport”)
 - i. Victoria Jones (“Jones”) and Northport aided and abetted Ricky Sherrod unlicensed practice.
 - ii. Ricky Sherrod engaged in unlicensed practice.
 - iii. Failed to furnish accurate pricing.
 - B. Brittney R. McLeod (“McLeod”), Appellant vs. Alabama Board of Funeral Service, Appellee
 - i. The Board voted unanimously on January 6, 2020 to deny McLeod’s application for licensure as an apprentice funeral director and McLeod subsequently appealed their decision and requested a hearing.

After hearing from all parties, the Board voted unanimously to accept the ALJ’s recommendations:

- A. ABFS19-0010 – Fine \$4500.00 and a 3-year probation for Northport and Jones.
 - B. Affirmed the Board’s denial and McLeod be permitted to re-apply January 2021.
3. Old Business – Perine gave an update on HB72 and SB205 stating that passage was not likely due to COVID-19 but the plan was to request the bills be included in the special session due to the matter being time sensitive. Perine reviewed the FY2020 Compliance Audit and gave an update on the new licensure system.
 4. The Board approved the meeting minutes from the January 6, 2020 Board meeting. The Board also approved the following licenses: 19 – Cremationists, 8 – Funeral Directors, 7-



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Embalmers, 1 – Reactivation Funeral Director / Embalmer, 3 – Reactivation Apprentice Funeral Directors, 4 – Reactivation Apprentice Funeral Director/Embalmers, 2 – Establishment Buy-outs, 6 – New Establishments, and tabled another establishment applications until further notice from the applicant.

5. Perine gave the Executive Secretary Financial Report
6. Perine presented the Board with an expense report from the out-state travel to the 116th Annual Meeting of The Conference.
7. Perine gave an updated on COVID-19 and its effects on the office.
8. The Board approved 240.75 hours of continuing education courses.
9. * The Board took a 30-minute recess at 11:20 a.m. due to the current Zoom meeting ending. Perine established a new Zoom meeting, posted the information to the Alabama Secretary of State website, and emailed the information to all licensees. Meeting ID: 868 998 4378. The meeting was called back to order at 11:50 a.m.
10. The Board reviewed and approved 7 consent agreements.
11. The Board then voted unanimously to enter executive session for 20 minutes at 12:00 p.m. to discuss the good name and character of an individual. The Board meeting was called back to order at 12:20 p.m. and the Board unanimously voted to re-enter executive session for and additional 20 minutes at 12:20. The Board meeting was called back to order at 12:33 p.m.
12. The voted unanimously to not amend the consent agreement with Joseph Bonner-Bey.
13. The Board asked for questions and comments from those in attendance via Zoom. There were none.
14. The Board adjourned at 12:35 until the July 13, 2020 meeting.

(* The first Zoom meeting had 50 participant and the second meeting had 37 participant)